

# Kyrene School District

## Project Venture Lesson Plan Template

**Lesson Title:** Creating a Bibliography

**Lesson Created By:** Sue Curtis and Jan Dixon

**School:** Cerritos

**Subject Areas:** Technology, Language Arts, Science

**Grade Level(s):** Third

**Lesson Summary:**

Students will create a bibliography of materials used to complete a written report, and power point slide show. The bibliography will include two book references and three internet sources used when importing graphics into slide shows.

**National ISTE Standard(s):**

1. Use keyboards and other input and output devices efficiently and effectively.
3. Discuss basic issues related to responsible use of technology and information and describe personal consequences of inappropriate use.

**State Standards (Reference by number. The number is referenced in the Kyrene Curriculum under the Number Box next to Student Outcomes.)**

Technology:

1.2 TF1 Develop keyboarding skills

1.3 TF2 Demonstrate proficiency in software applications by creating documents.

Science:

4SCF3.1 Construct and list classification systems based on the structure of organisms

Language Arts:

WF5PO3 List resources used by title

Technology	031.301	Change text attributes: Font style, bold, italic, underline
	031.302	Cut/copy/paste
	031.303	Use tab key to indent hanging paragraphs
	031.304	Open a saved document
	031.308	Use appropriate spacing between words and after punctuation
	031.309	Use appropriate spacing between title and rest of document

IN THIS LESSON THESE TARGETS ARE NOT BEING ASSESSED BUT THEY ARE PART OF THE INTEGRATED UNIT.

Science	032.130,2	Construct and list classification systems based on the structure of organisms
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	032.130,3	Group animals into vertebrate classes based on their
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characteristics

Language Arts: 032.402 List resources used by title

**Approximate Time Needed:** 4

**Prerequisite Skills/Knowledge:**

Technology: Students have basic knowledge of word processing.

Students have downloaded three pictures of the mammal they are researching from the internet.

Science: Students have studied the characteristics of mammals

Language: Students have taken notes on publishing information from the books they used for their research reports: Title, author, place of publication, publisher, copyright date.

**Materials and Resources Required:**

**Number of Computers:**

One Computer   
Five Computers   
Lab Setting   
Alpha Smarts

**Technology Hardware and Software:**

Microsoft Word

**Internet URL's:**

**Printed Materials:**

*Creating a Bibliography*

*Creating a Bibliography (part two)*

*Check your Bibliography*

*Inserting a Bibliography*

**Supplies:**

**Unit or Lesson Research Materials/Books:**

List of various ways to cite books for a bibliography. (Provided by Jan Dixon)

**Other:**

**Procedures:**

1. *The proxima was used in the lab to demonstrate how to create a hanging paragraph and change fonts to create a bibliography.*
2. *The All in Wonder card was used in the classroom to demonstrate how to cut/paste the bibliography entries to place them in ABC order.*
3. *The proxima was used in the lab to demonstrate how to insert the bibliography into a powerpoint presentation.*

## Modifications for Differentiated Instruction:

### For Special Needs Students:

Additional time was allotted for these students to complete the assignment. Parent helpers and Patricia McDermott were in the classroom and lab at different lesson times to help give individuals more attention.

### For Gifted Students:

These students were used to help other third graders with this complex task when they had finished their bibliographies.

When inserting the bibliographies into the powerpoint presentations one exceptional student showed others how to change the color of their bibliography font so that it would show up against a dark background..

## Student Assessments

Name \_\_\_\_\_

Student ID# \_\_\_\_\_

Mammal \_\_\_\_\_

### Bibliography Checklist

- \_\_\_\_\_ Title is centered and typed in bold font size 22.
- \_\_\_\_\_ Bibliography is formatted with alignment on the left side, and includes hanging paragraph indentions.
- \_\_\_\_\_ Body of the bibliography is font size 14.
- \_\_\_\_\_ One space between words.
- \_\_\_\_\_ One space after punctuation.
- \_\_\_\_\_ Double line spacing between source citations.
- \_\_\_\_\_ Used proper bibliography format for a book, and documentation of a picture from the Internet.
- \_\_\_\_\_ Title of the book is underlined or written in italic.
- \_\_\_\_\_ Bibliography is in alphabetical order.
- \_\_\_\_\_ Inserted the bibliography into their PowerPoint presentation, and printed a hard copy for the written report.

*Check the items that are present in the final copy of the report. If items are not present the student will return to the bibliography to complete the objectives.*